



DEFENSE LOGISTICS AGENCY
DEFENSE ENERGY SUPPORT CENTER
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DEC 03 2004

IN REPLY
REFER TO

GENERAL ORDER
NO. 01-05

DESC-R

I. Authority: Director, Defense Energy Support Center (DESC)

II. Pursuant to the cited authority and effective immediately, the Change Management Office (DESC-DC) is disestablished and renamed the Directorate of Business Integration, (DESC-T), with the following missions and functions transferred to the Directorate of Business Integration (DESC-T). DESC-T is responsible for: retail and supply chain integration; system requirements; and knowledge management related to DESC policy, procedures, and records management.

A. DESC-T will consist of the following two divisions and one office: Retail Integration (DESC-TB); Knowledge Management (DESC-TK); and Systems Requirements/Support (DESC-TI). The missions, functions of each of these, and associated branches of each division are as follows:

1. Retail Integration Division (DESC-TB) shall support retail activity within the DESC Supply Chain, and serve as the central office for coordination of supply chain-related efforts identified below. DESC-TB will contain two branches as follows:

a. Supply Chain Integration Branch (DESC-TBA) will be the central office for coordination of efforts to support Supply Chain Integration (SCI) efforts prescribed by DoD 4140.1-R, DLA, and other DoD entities. This office shall represent the Center in DLA Partnership Councils and lead/coordinate customer agreement efforts for support of fuel sales to other than foreign governments.

b. Retail Integration Branch (DESC-TBR) will provide business and functional system support for DESC retail operations, including leading integration of support efforts at retail sites, developing and coordinating training, integration with BSM-E, and retail-level support for Enterprise business processes.

2. Knowledge Management Division (DESC-TK) will be responsible for facilitating the development/maintenance efforts of DESC energy-related policy/procedural guidance and records management, and will also serve as the DESC central office for external data dissemination. DESC-TK shall contain two branches as follows:

a. Policy and Procedures Branch (DESC-TKA) will lead and manage efforts to develop and maintain currency of guidance contained in DoD 4040.25-M, DOD 4140.25M, DESC 4220.1, BSM-E Interim Guidance, DESC/BSM-E Software Application Guidance, policy/instructional letters, and elsewhere, as applicable in management of the DoD Energy Supply Chain. This office will also lead and manage efforts to coordinate and maintain currency of guidance contained in the DLA One Book, DESC SOP Program, and elsewhere as applicable to multiple elements within the Center.

b. Records/Information Management Branch (DESC-TKR) will lead efforts to develop Records Management guidance for implementation throughout the Center in support of DLA Records Management requirements, and will lead and manage the development of requirements for: reports; reporting tools; data normalization; and export/visibility capability external to DESC.

3. System Requirements/Support Integration Office (DESC-TI) shall serve as the DESC User Representative and liaison to J-6 for business process support requiring IT solutions. This office will work with Process Owners across the supply chain to ensure proper articulation and justification of new systems initiatives; shepherd initiatives through internal and external IT Governance mechanisms, provide functional life-cycle support to fielded systems components, monitor/measure J-6 performance against defined objectives, provide functional support to IT budgetary efforts, and monitor IT expenditures in accordance with DESC IT Governance objectives.

III. The DESC Organization, Mission and Functions Manual (DESC 5810.1) will reflect the detailed mission, functions, references, and definitions. Staffing will consist of government employees under the Directorate of Business Integration as reflected in the attached organization chart. This general order authorizes functions and personnel realignments or reassignments accordingly.



RICHARD J. CONNELLY
Director

DIRECTORATE OF BUSINESS INTEGRATION

DESC-T

